

How can we help you?

We support business owners to take care of all their accounting, bookkeeping and tax needs. Essentially giving you peace of mind so that you can focus on doing what you love in your business.

MYOB & Xero training

Tailored MYOB or Xero training to get you up and running with 7 days of helpdesk support.

Our Place

2 hours of training customised to your business.
 \$250 + GST

Your Place (limited availability)

3 hours of training customised to your business.
 \$ 450 + GST

Bookkeeping services

Choose the level of service you need:

Done for You

Bookkeeping is out of my league or something I don't enjoy or have the time for. I just want it done for me.

Peace of Mind

I'm confident with my bookkeeping ability and just want the support of an expert for peace of mind or to help me troubleshoot when stuck.

Do It Yourself

I know what I am doing and just want someone to review and submit my BAS and IAS for compliance purposes.

How we help you:

Full service, whatever it takes including payroll, data entry, etc.

Helpdesk - MYOB and Xero support via phone and email.

BAS and/or IAS review and lodgement with the ATO.

How we charge:

\$ 85 + GST per hour
 (minimum 4 hours per month)

\$ 130 + GST per hour
 (charged in 6-minute increments)

\$ 200 + GST per hour
 (minimum 1 hour)

Small business set-up advice

If you are thinking of starting a business or growing your existing micro business and would like some advice before you go any further. We offer a 90-minute small business set-up advice session with one of our experienced Business Advisors for \$360 + GST.

The session takes you through business aspects like the best business structure to use, eligible deductible expenses, GST requirements, how to best move forward and general business information. This session is designed to give you the information you need to get started on the right track.

End of Year Tax Returns

As you can imagine, no two businesses are alike, and the complexity of their tax issues vary. Therefore, our Company and Trust Returns generally range from \$1500 - \$4000 + GST.

If you have a concern about where you might fit on this scale, please speak to one of our team.

Company Secretarial Services

When you have a company, there are certain expectations the government has around annual reporting and keeping your information current. This service is designed to support you to meet all your core ASIC obligations.

We charge an annual fee of \$210 + GST for this service (which covers simple address and officeholder changes. Appointments of officeholders and share transfers will be charged at \$200 + GST per hour).

Ad hoc Services

Not everything in business is straightforward and sometimes you need specialist help with cash flow, growth plans, forecasting, buying or selling, business structures, documents for finance or special letters. Fortunately, our team can take care of all these needs. Our rates vary depending upon the expertise you need.

Specialist tax advice	\$ 400 per hour + GST	Senior accountants	\$ 240 per hour + GST
Directors	\$ 280 per hour + GST	Business advisor	\$ 240 per hour + GST
Superannuation specialist	\$ 280 per hour + GST	Other accountants	\$ 200 per hour + GST

Business health check

Can you remember the last time you reviewed the overall health of your business? Are you struggling to determine where to start when addressing key business issues to achieve your vision/goals? Don't wait for the 'right' time to review your performance. Too often we spend months getting ready, only to have opportunities pass us by while growth and profit continue to stagnate.

Take advantage of the opportunity to work on your business in a highly productive 90-minute 'Business Health Check' workshop with one of our experienced Business Advisors.

Prior to the meeting, you will complete several online diagnostic tools to provide insight on your business performance, and potentially other relevant areas such as change readiness, sales performance, resilience or leadership.

As a result of your investment of time in this process, you will walk away with clarity about your key business challenges, the available opportunities and a clear set of strategies and actions to take your business forward in the year ahead.

Best of all, as we want you to succeed, we offer this for only \$149 (incl. GST).

Profit improvement consulting

We can help you to dramatically improve profit by cutting up to 30% of overheads

Profit is the lifeblood of any organisation, could yours need a transfusion? We specialise in identifying the underlying causes of poor profit performance and peeling back the inefficiencies undermining your profitability.

Did you know that waste can account for up to 30% of the operating costs in your business? We can identify wasteful practices and missed opportunities in your business and equip you with minimisation strategies to optimise your profitability.

In this workshop, delivered by one of our specialist business advisors, we use a unique set of tools to drive the profit improvement process and ensure that it simply becomes a blueprint for 'the way you do business'.

This is a customised process, tailored to your business. Please speak to one of our advisors to discuss the cost.

Improve cashflow management and develop a KPI scorecard for improved performance

Key Performance Indicators (KPIs) are quantifiable measurements agreed to beforehand, that reflect the critical success factors of an organisation. They must be specific and measurable. KPIs create the score and rules of the game so you know if you're winning in your business. Without a scoreboard, how do you know if you're succeeding?

Starting with a session of up to four hours with a specialist business advisor, we will develop a unique scoreboard of your KPIs to keep you on track for your profit improvement process.

Additionally, as "Cash is king" in any business, we have you understand the key drivers, helping you to know when to pull certain levers that will maximise your cash reserves. The session will demystify the relationship between your balance sheet and the profit and loss, and why it is that sometimes you may have profit but no money.

This is a customised process, tailored to your business. Please speak to one of our advisors to discuss the cost.